# *Immaculate Conception Catholic Church*

Fr. Shaun Galvin, pastor
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715 Cabrini Drive
Lafayette, Colorado 80026-2676

Thank you for your interest in having your child Baptized at Immaculate Conception Church. It is our honor to accompany you and your family as your child begins their faith and friendship journey with Jesus. Listed below is some information to help guide you as you begin this process.

**Baptisms**

Baptisms in English take place on the 1st and 3rd Saturdays of the month at 10am. Baptisms in Spanish take place on the 1st and 3rd Sundays of the month following the noon Mass. All the required paperwork must be completed and turned in before we can schedule your child's Baptism.

**Baptism Classes**

The Archdiocese of Denver requires that both parents and Godparents attend a Baptism class. These classes are valid for three years and can be taken at any Catholic Church. Immaculate Conception offers Baptism classes in English every other month on the third Thursday from 7-9pm. Classes in Spanish are offered on the 1st Saturday of each month from 2-4pm. If you would like to attend a Baptism class at Immaculate Conception, please contact the office to register for the class. If you attend a course at another Catholic Church, please provide a course completion certificate.

**Required Paperwork**

The Archdiocese of Denver also requires us to collect documentation for all Baptisms. We require that all paperwork is completed and turned into the office at least one week prior to the Baptism. Those items include:

- A completed Baptism information form (attached)
- A copy of your child's Birth Certificate
- A copy of both parent's ID's
- A copy of both Godparent ID's
- A completed Godparent Eligibility Form for both Godparents to include the signature of the Pastor of the church they attend and the church seal (attached)
- Proof of Baptism class attendance within the past 3 years for the parents and Godparents
- If the Godparents are married, a copy of their Catholic Marriage Certificate.

The items listed above can be emailed or brought to the office, whichever is easiest for you, works just fine for us. Our email address is parishoffice@lafayettecatholic.org and our phone number is 303-665-5103.

Please reach out to us at any time. We are here to help answer any other questions you might have.